

### **WALK-IN INTERVIEW on 21-11-2012**

National Institute of Health and Family Welfare is an Autonomous / Apex Technical Institute under the Ministry of Health and Family Welfare.

The Institute conducts the following Courses viz. PG Diploma in Health and Family Welfare Management, PG Diploma in Hospital Management and PG Diploma in Health Promotion through Distance Learning. In connection with the running of the above Courses, **03 Part-time Consultants**, as per details given below are required:

<b>Sr. No.</b>	<b>Name of the Courses</b>	<b>No. of Positions</b>	<b>Essential Qualifications</b>	<b>Desirable</b>	<b>Emoluments</b>
1.	PG Diploma in Health and Family Welfare Management	1	- MD (PSM) / MD (CHA)  - Basic knowledge of Computers.	Experience in Distance Education  - Experience in health sector will be given preference.	Rs.2000-2500 per day depending upon qualifications and experience.
2.	PG Diploma in Hospital Management	1	-MD (CHA)/MD (Hospital Admn.)  - Basic knowledge of Computer.	Experience in Distance Education  - Experience of working in Hospital Admn. will be given preference.	Rs.2000-2500 per day depending upon qualifications and experience.
3.	PG Diploma in Health Promotion	1	- MD (PSM) / MD (CHA)  - Basic knowledge of Computer.	Experience in Distance Education  - Experience in health sector will be given preference.	Rs.2000-2500 per day depending upon qualifications and experience.

Under the above activities, NIHFW also requires the services of a Computer Assistant. Necessary details are as under:

Name of the post & No. of post	Qualification	Experience	Emolument
Computer Assistant 01	Graduate with Diploma course in Computer Application.	Desirable : 2-3 years experience	Rs.15000-20000 per month (Consolidated)

Note:

1. The selection committee can recommend relation of experience and age in case of deserving candidates.
2. Outstation candidates may make their own arrangement for appearing in test/interview and No TA/DA will be paid for the same.

Age limit for **Consultants:** Not exceeding 65 years.

Age limit for **Computer Assistant:** Not exceeding 35 years.

Place of Duty: National Institute of Health and Family Welfare, Baba Gang Nath Marg, Munirka, New Delhi-110067.

Date of Walk-in-Interview: **21st November, 2012 at 11.00 A.M.**

Registration Time: 9.30 A.M to 10.30 A.M.

General:

Initial appointment will be for a period of 06 months extendable further depending on performance. The post does not carry with it any guarantee of employment in NIHFW.

Interested candidates may appear for a Walk-in-Interview on the above date and time in the Office of the Director, NIHFW, New Delhi along with detailed CV as per proforma enclosed (Proforma). Please bring attested copies certificates relating to date of birth, qualifications and experience alongwith originals certificates for verification. Candidates working in Govt./Semi-Govt. organizations must produce NOC of their employer.

**DIRECTOR**

# National Institute of Health & Family Welfare

Baba Gang Nath Marg, Munirka, New Delhi-110067

Pass port  
size photo

## Distance Learning Course

1. Name of the post applied for : \_\_\_\_\_
2. Name of the candidate in full : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Address for correspondence : \_\_\_\_\_  
With mobile phone and e-mail \_\_\_\_\_
5. Permanent Address : \_\_\_\_\_
6. Date of birth and present age : \_\_\_\_\_
7. Educational Qualifications : \_\_\_\_\_

Sr.No.	Qualification	Board / University	Year of passing	Max. Marks	Marks obtained	Percentage (%)

## 8. Details of employment:

Post held	Name of the organization	From	To	Nature of duties performed

9. Any other relevant information: \_\_\_\_\_

Signature of the applicant

Date: \_\_\_\_\_